

Late Submission of Coursework/Missed Viva Voce

The Department of Physics expects students to meet the advertised deadlines for the submission of all coursework, and to attend oral examinations at the agreed times. In accordance with the University's regulations, **work submitted after the advertised deadline will not count towards your final examination mark, unless the Department grants an extension of time on the grounds that there are significant mitigating circumstances.** Any application for such an extension, or to ask for a missed oral examination to be rescheduled, should be made **by the student's Director of Studies and Tutor** using this form. The DofS or Tutor must either email this electronic form from their own email account, or else post a signed copy of the paper form, to the Undergraduate Office, Cavendish Laboratory, (undergraduate-office@phy.cam.ac.uk).

You should submit the work as soon as possible after the deadline.

(Do not use this form for late Part III Project work.)

Student Name

Student CRSID

College

Coursework affected

Official Deadline/Viva Date

Proposed submission/Viva Date ..

Today's date

Tutor

Supporting case from Tutor

Director of Studies

Supporting case from DofS