



## GRADUATE STUDENT CONSULTATIVE COMMITTEE

Thursday 1 September 2016, 2.00 pm, Bragg Committee Room

**Present:** Professor Haniff (Chair), Ankita Anirban (SP), Nandan Gokhale (CSC), Tejas Guruswamy (QS), Siri Luthman (BSS), Peter Newton (TFM), Arthur Henderson (SMF), Konrad Viebahn (AMOP), Ms Dann (Graduate Office), Ms Khan (Secretary)

**Apologies:** Adrien Amiguez (QM), Carmen Palacios Berraquero (NanoDTC), Christopher Ashcroft (SD), Giovanna Cottin-Buracchio (HEP), Hippolyte Astier (SP), James Hamp (TCM), Kamrad Javid (AP), Leah Weiss (OE), Peter Newton (TFM), Yago del Valle-Inclan (NP), Dr Gripaios, Professor Parker (HoD)

### 1. Minutes

Minutes of the meeting held on 11 August 2016 were confirmed.

### 2. Matters arising

- i) Information for current graduate students – the chair reported that all current GSCC webpages were internal private viewing only, and not accessible to the public. Members agreed that the GSCC webpage could be made public-facing so as to publicise the existence of the committee, but that committee papers should be kept private. It was noted that this could facilitate the promotion of other initiatives, such as the Cavendish Inspiring Women (CiW).
- ii) Alumni Industry Day update – members were informed that Konrad Viebahn (AMOP) had volunteered to organise the next event. Members agreed that the event should be held in term-time but not lecture time, so as to maximise attendance. Suitable dates at the end of Lent and end of Easter would be identified and the venue space booked.

**ACTION: Student members to make suggestions as to which careers should be covered by the Alumni Industry Day events.**

- iii) EPSRC DTP Doctoral Prize 2016/2017 update – the chair reported that three Doctoral Prizes had been awarded to Physics.
- iv) First year report update – the chair reported that nearly half of all 1<sup>st</sup> year report vivas had been completed, and corresponding assessor reports submitted. Members were reminded that students could view their pre-viva and post-viva assessor reports in Moodle, and view their PhD registration supervision report in Camsis. It was noted that the Department needed to approve all PhD registration supervision reports.

### **3. Chairman's business**

- i) Graduate Student Conference 2016 – the chair reported that the venues had been booked for Thursday 1st December 2016. It was noted that student members needed to volunteer for the new organising committee and that new GSCC members would be notified of the opportunity at the next meeting.

**ACTION: Student members to volunteer for the new organising committee and arrange the handover.**

### **4. Researcher development programme**

The chair reported that feedback on the draft programme had been received from five GSCC members, and that the courses with the majority vote had been included in the final version. It was noted that only the courses highlighted in orange were compulsory for the 2016-17 incoming PhD students, and that all other courses were optional. The programme would be made available online and GSCC members were invited to submit any further comments to the chair.

### **5. Graduate Student Matters**

- i) English Language course fee reimbursement – members were informed that the invitation to submit applications for the reimbursement of English Language course fees would be sent out before the start of Michaelmas term.

### **6. Any other business**

- i) GSCC membership – members were reminded that any successors should be identified within the next two weeks, in order for them to be able to attend the next GSCC meeting.

**ACTION: Student members to confirm if they wish to nominate a successor from their group, by Thursday 15 September (via the GSCC secretary).**

## **7. Date of the next meeting**

It was noted that all GSCC meetings for the academic year 2016-17 were to be held at 2pm in the Bragg Committee room (213) on the following dates:

6th October 2016

10th November 2016

19th January 2017

2nd March 2017

11th May 2017

22nd June 2017

20th July 2017